

Zycus Workflow Resources

Supplier Support Guide

This Support Guide provides a list of the recommended resources to enable you to follow the approved supplier workflows used in Zycus.

The resources listed in this guide include Quick Reference Guides (QRGs) and Key Workflow videos.

Quick Reference Guides

Introduction

- [Introduction and Training QRG](#)

Purchase Orders

- [Purchase Orders Overview QRG](#)
- [Responding to Purchase Orders QRG](#)

Invoices

- [Invoices Overview QRG](#)
- [Creating Invoices QRG](#)
- [Creating Credit Memos QRG](#)
- [Uploading Invoices QRG](#)

Payments

- [Payments Overview QRG](#)

Contracts

- [Contract Review and Edit QRG](#)

Key Workflow Videos

Online Store Overview

- [Purchase Orders Overview](#)
- [Responding to a Purchase order](#)

Invoices

- [Creating Invoices](#)
- [Creating Credit Memos](#)
- [Uploading Invoices](#)

Payments

- [Payment Overview](#)

Contracts

- [Contract Review and Edit](#)

Information and resources are available via Monash Health's [Procurement and Supply Chain web page](#).

If you have any questions, please contact: Suppliers_S2Psupport@monashhealth.org